

**MINUTES OF CITY COUNCIL MEETING
ARTESIA, NEW MEXICO
March 10, 2015**

The City Council of the City of Artesia, New Mexico met in the City Council Chambers at the City Hall on Tuesday, March 10, 2015 at 6:03 p.m. in regular session with Mayor Pro Tem Terry Hill presiding, and the following present to wit:

Manuel Madrid	Jeff Youtsey
Jose Aguilar	Kent Bratcher
Raul Rodriguez	Bill Rogers

Absent: Mayor Burch
Nora Sanchez

Also present:
Aubrey Hobson, City Clerk Assistant
John Caraway, City Attorney

It was determined that a quorum was present. The innovation was given by Councilor Rodriguez, and all joined in the Pledge of Allegiance.

New Facilities

Artesia MainStreet Inc. – requested “The Foundation” Statue Dedication to be held Saturday, March 28, 2015 at 2nd Street and Quay Roundabout . Request approval of use of city services and road closures as stated on application and waiver of fees.

Councilor Youtsey moved to approve the request of “The Foundation” Statue Dedication to be held on March 28, 2015. The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Consent Agenda

Councilor Rodriguez moved to approve the Consent Agenda as written. The motion was seconded by Councilor Bratcher and upon vote, the motion was passed.

The Consent Agenda includes:

1. Approval of Minutes: * February 24, 2015 – Regular meeting
2. Consideration of Bids:
 - A. *Approval of award of bid to provide an indefinite quantity contract for equipment repair parts for the Wastewater Department to Kruger. Inc., Raleigh, NC
3. Contracts, Leases and Agreements:
4. Appointments:
5. Resignations:
6. Dates of Hearing:
 - A. Ratification of Mayor Burch’s approval to set a public hearing on March 24, 2015 for consideration of an ordinance Imposing a Hold Harmless Gross Receipts Tax

- B. Permission to set a public hearing for April 14, 2015 to adopt an Ordinance approving a Project Participation Agreement (PPA) between CGS, LLC and the City of Artesia
- C. Permission to set a public hearing for April 14, 2015 to adopt an Ordinance authorizing the execution of an intergovernmental agreement and a Project Participation Agreement (PPA) accepting from the New Mexico Economic Development Department \$250,000 for economic assistance to CGS, LLC

7. *Travel and Training:

- A. Police – Permission for five (5) employees to attend the Glock Armorer's course in Artesia, NM
- B. Police – Permission for three (3) employees to attend the 10 Worst School Attacks and Lessons Learned in Artesia, NM
- C. Solid Waste – Permission for one (1) employee to attend a Composting class in Las Cruces, NM
- D. Solid Waste – Permission for two (2) employees to attend Transfer Station certification training in Tijeras, NM
- E. Wastewater – Permission for three (3) employees to attend NM Recycling & Compost training in Las Cruces, NM
- F. Police – Permission for two (2) employees to attend the National Association of School Resource Officers training in Orlando, FL
- G. Commission on Aging – Permission for one (1) employee to attend the NM Luck O' the Line Dance Party in Las Cruces, NM
- H. Museum – Permission for one (1) employee to attend the NM Governor's Conference on Hospitality in Santa Fe, NM
- I. Police – Ratification of Mayor Burch's approval for two (2) employees to attend the Certification by Waiver in Hobbs, NM
- J. Police – Permission for one (1) employee to attend the Use of Force, Response to Resistance training in Santa Fe, NM
- K. Police – Permission for one (1) employee to attend the Supervision, Management & Leadership Skills for Challenging Times training in Rio Rancho, NM

8. Routine Requests for City Facilities:

9 Budgeted Items:

10. Non-budgeted Items:

11. *Payment of Bills

Public Hearing

Councilor Rogers moved to postpone the consideration and approval of an Ordinance approving Case No. 15-03-Zone Change for R-1B Residential District to SU-1 Special Use District. Located 905 S. 20th Street being a portion of the N/2 of N/4 of S/2 of Section 18, T.17S., R.26 E until April 14, 2015. Councilor Bratcher seconded that motion and upon vote, motion passed.

Emily Moore with Century 21 and a representative with First American Bank, on behalf of the Church of God – owners, requested that they not be required to go before Planning and Zoning again.

Michelle and Breanne Greene on behalf of the surrounding neighborhood area do not want to see this area rezoned.

Comments from Public Officials and Contracted Services:

Linda Stevens from Artesia Clean & Beautiful updated the Council members on upcoming events, Recycled Art Show, March 26th; Golf Scramble, March 28th; Adopt a Tree, April 13-17. Linda Stevens gave an update of Artesia Clean & Beautiful stats and stated that if there are any areas to be cleaned to please let her know.

Committee Reports

Police and Fire - Councilor Bratcher reported the committee had met for the annual employee evaluation of Fire Chief Hummingbird.

Planning – Councilor Madrid reported committee met focusing on zone changes, possible word changes on ordinance for RV and Mobile homes, and discussed city foreclosed property and what to do with them.

Infrastructure – Councilor Hill reported that the committee met focusing on the water conservation ordinance.

Personnel

Councilor Rogers moved that in accordance with the 10-15-1H(2), the Council and Mayor go into Executive Session to discuss limited personnel matters. The motion was seconded by Councilor Rodriguez and upon roll call vote, with the following votes recorded:

Aye: Aguilar, Bratcher, Hill, Madrid, Rodriguez, Rogers, Sanchez, Youtsey

Nay:

the motion passed.

Council went into to executive session at 6:45 p.m.

Council reconvened at 7:28 p.m.

Councilor Rodriguez moved that the only matters discussed in executive session pertained to limited personnel matters, and no action was taken. The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, to hire Sandra Farley to the position of Human Resources Director, at salary of \$7,000 per month (CA60) effective April 1, 2015. The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, permission, to hire Kyle McCoughly to the position of Police Detention Officer I, at salary of \$2,363 per month (CA20). The motion was seconded by Councilor Aguilar and upon vote, the motion passed.

Councilor Bratcher moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, to hire Tonya Lopez, to the position of Police Detention Officer I, at salary of \$2363 per month (CA20). The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Councilor Bratcher moved, to promote Sara Bassett, to the position of Police Evidence Tech II, at salary of \$2,743 per month (CA17). The motion was seconded by Councilor Rogers. Councilor Bratcher moved to amend the motion to set the salary at \$2,539 (CA22) per month. The amendment was seconded by Councilor Aguilar, and upon vote, the amendment passed. Upon vote of the amended motion, the motion, the motion passed,

Councilor Madrid moved to transfer Myra Barnum, to the position of Police Evidence Tech I, at salary of \$2215 per month (CA17). The motion was seconded by Councilor Bratcher. Councilor Youtsey moved to amend the motion to set the salary at \$2,305 per month. The amendment was seconded by Councilor Aguilar and upon vote, the amendment passed. Upon vote of the amended motion, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, to hire Jason Chandler, to the position of Wastewater Assistant, at salary of \$2,363 per month (CA20). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, to transfer Brittany Peck to position of Infrastructure Administrative Assistant I, at salary of \$2,728 per month (CA25). The motion was seconded by Councilor Youtsey and upon vote, the motion passed.

Councilor Rogers moved, upon recommendation of the Mayor, to voluntarily demote David Garrett to the position of Infrastructure Facilities Maintenance Tech I, at salary of \$2,363 per month (CA20). The motion was seconded by Councilor Bratcher and upon vote, the motion passed.

Councilor Rodriguez moved, upon recommendation of the Mayor, subject to successful completion of required pre-employment testing, to hire Miriam Kramer to position of Recreation Specialist I, at salary of \$2,449 per month (CA19). The motion was seconded by Councilor Rogers and upon vote, the motion passed.

Public Safety

Fire Department:

Chief Hummingbird discussed updates on the New Triple T Course which had been completed recently by some personnel from Border Patrol, APD, and Eddy County Sheriff's Department. He reported the Captain's selection Board is would be held on March 18th and the 3rd Fire Academy would begin March 16th. The Navy is completing its training at the airport. He also presented statistics for the month of February.

Chief Hummingbird presented the 2014 Final Annual Report. He reported that this report would take the place of the one usually presented at the retreat allowing more time for other topics.

Community Development:

Jim McGuire introduced Sarah Mitchell who proposed that My Neighborhood would use a City owned lot, 911 Dallas, for a Community Neighborhood Garden. My Neighborhood would like to see a positive out come from the area with the garden.

Councilor Bratcher moved to approve 911 Dallas to be utilized by My neighborhood as a community garden. The motion was seconded by Councilor Aguilar and upon vote, the motion was passed.

Jim McGuire updated council members on the 24 Unit apartment facility being built behind the VA Clinic.

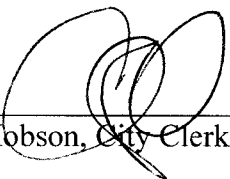
Infrastructure

Byron Landfair gave a brief update on the 13th Street project. He stated the lanes will be opening up on Monday, March 16th and more closures will be in place due to continuing of 13th project.

There being no further business to come before the council, the meeting adjourned at 8:33 p.m. March 10, 2015.


Phillip S. Burch, Mayor

ATTEST:


Aubrey Hobson, City Clerk